



JOB DESCRIPTION: Non Executive Director	
RESPONSIBLE TO:	Chair of the Board
RESPONSIBILITIES:	<p>To help shape the overall strategic direction of the Company.</p> <p>To ensure that the statutory and governance duties of the Company are discharged effectively; and that the interests of the shareholders are properly considered.</p> <p>To instill and support a culture of continual improvement and ambition.</p>
LOCATION OF ROLE:	Four Board meetings per annum usually held at AIEC Ltd Offices, Gogerddan, Aberystwyth plus up to two <i>ad hoc</i> meetings per annum in Aberystwyth or elsewhere.
REMUNERATION:	£500 per meeting plus reasonable travel expenses (up to a maximum total of £6000 per annum per Directorship)

JOB PURPOSE:
<p>An exciting opportunity has arisen for the appointment of up to two experienced, creative and talented Non Executive Directors to join the Board of the flagship Aberystwyth Innovation and Enterprise Campus (Aberinnovation) Ltd.</p> <p>The Company is particularly interested in candidates with expert knowledge and skills in one or more of the following areas:</p> <ul style="list-style-type: none"> • disruption and innovation in the food, drink, agriculture and/or bioeconomy sectors • creative solutions for research and development in public:private partnerships • cluster and/or innovation ecosystem development <p>The successful candidate(s) will play a key role in the continued shaping of the Company as the Campus construction achieves its grand opening in Autumn 2020, and will participate in developing the pivotal role that the Campus will play in the Mid Wales economy and beyond.</p>



KEY RESPONSIBILITIES:

As Non Executive Director your responsibilities will include:

- Providing experienced and strategic advice to Board members and the Chief Executive Officer
- Supporting the Chief Executive Officer in leadership of the Company and the development of the Company to meet its future challenges and responsibilities whilst monitoring Board and CEO conduct.
- Challenging and contributing to the development of strategy, through a clearer and/or wider view of possible factors influencing the Company and its environment
- Scrutinising and monitoring the performance of Management in meeting-agreed goals and objectives, including contributing to succession planning
- Challenging financial controls and systems of risk management to ensure they are robust and defensible
- Benefitting Company and Board effectiveness through outside contacts and opinions – connecting both with networks of useful people and organisations
- Providing an independent view on resources, appointments and standards of conduct
- Contributing to Board performance evaluation including addressing issues and benchmarking
- Strategic representation of the Company by prior arrangement *ad hoc*

PERSON SPECIFICATION:

- Board level experience in either the private or public sector
- A deep awareness of the research and innovation funding and added value landscape in Wales and the wider UK
- A track record of success in the development of product and/or service offers
- Experience in one or more of the following areas:
 - disruption and innovation in the food, drink, agriculture and/or bioeconomy sectors
 - creative solutions for research and development in public:private partnerships
 - cluster and/or innovation ecosystem development
- A strategic understanding of the context of Innovation Campuses and Science Parks

PERSONAL ATTRIBUTES:

- The highest ethical standards of integrity and probity
- A personal style of authority, commitment and consistency that inspires trust and confidence
- Active acquisition of knowledge necessary to inform decisions and discharge responsibility
- Willingness and ability to seek and challenge information to reach decisions
- Ability to operate effectively in politically and legally sensitive environments
- Complex problem solving and critical reasoning skills, evaluating and analysing information

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Aberystwyth Innovation and Enterprise Campus



- Open and impartial decision making, sound judgement
- Political and economic awareness
- Strong interpersonal and communication skills.
- Good team player

I accept the role and associated responsibilities / requirements as detailed in this job description with the knowledge that future changes may be made:

Print name:

Signature:

Date: